CHINA MED

第二十七届
国际医疗仪器设备展览会

The 27th International Medical Instruments and Equipment Exhibition

2015.3.26–28

国家会议中心 · 北京

China National Convention Center,Beijing

ufi Approved Event

SERVICE

Exhibitor Service Manual

截止日期/Closing Date:

2015年2月13日/13 February, 2015

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A surcharge of 30-50 %** will be applied for orders which arrive after **13 February, 2015

Opening hours

23/03 - 24/03/2015	Build-up	08:30 a.m. - 05:30 p.m.
25/03/2015	Build-up	08:30 a.m. - 09:30 p.m.
26/03 - 28/03/2015	Opening hours of event	08:30 a.m. - 05:00 p.m. for exhibitors 09:00 a.m. - 04:30 p.m. for visitors
28/03/2015	Dismantling	04:30 p.m. - 09:00 p.m.

*Exhibitors are required to inform the Official stand-fitting contractor Beijing GISACA of any overtime work before 15:00 each day. Overdue is subject to a **30 %** surcharge.*

For Hall 1-4:
The charge for over time work from 17:30 to 24:00 is RMB2,500 and RMB5,000 after 24:00 per hour for every booth.

For Hall 5-6:
The charge for over time work from 17:30 to 24:00 is RMB2,000 and RMB4,000 after 24:00 per hour for every booth.

The power supply will be started on 2pm of 25th March 2015 and switched off 30 minutes after the Exhibition closes each day. If you (or your contractor) need the supply ahead of time or continuous supply, please apply to the Official stand-fitting contractor.

Contact Us

FAIRTEAM

Exhibition Management

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Address of the Fairgrounds

China National Convention Centre,
No.7 Tianchen East Road, Chaoyang District, Beijing 100105 China

Official Standfitting Contractor

Beijing GISACA EXHIBITION Co., Ltd.

Ms. Nico Zhang
Phone: +86(0)10-8479 0199 ext. 103
Fax: +86(0)10-8479 4020
e-Mail: gisaca@gisaca.com.cn

Official Freight Forwarder

Oriental K-Trans Int'l Logistics(Beijing) Co., Ltd.

Ms. Mengzhi / Mr. Zhongming (International)
Mr. Zhongming / Mr. Wan Shiqiang (Domestic)
Phone: +86(0)10-6591 0289/66
Fax: +86(0)10-6591 0280
e-Mail: sohiameng@okt-logistics.com
zhongming@okt-logistics.com

Official Travel Agent

ChinaCommerce International M.I.C.E.(Beijing) Co., Ltd.

Mr. Albert Zhang
Phone: +86(0)10-5165 6540
Fax: +86(0)10-6609 5637
e-Mail: zhanglei@ccme.china.com

Plan of the Fairground

西 W
东 E

天辰西路 Tianchen West Road

国家体育场北路 National Stadium North Road

规划四路 City Road

大屯路 Datun Road

会议区 Convention Area

展览区 Exhibition Area

1 2 3 4 4A

1层, Level 1

5 B1层, Level B1 6

C4 C3 C2 C1

E1 E2 E3 E4

外场展示区 Outdoor Display Area

天辰东路 Tianchen East Road

地铁8号线奥林匹克公园站
Subway Line 8: Olympic Green Station

E出口
Exit E

A出口
Exit A

1. Traffic Route

- **Beijing Capital Int'l Airport -> CNCC**

a) By taxi, approx. 45 mins;
b) By Airport Express Bus Line 4, drop off at Jianxiangqiao and take taxi, approx. 45 mins;
c) By Airport Express Metro to Sanyuanqiao Station and take taxi, approx. 40 mins

- **Beijing Railway Station -> CNCC**

a) By taxi, approx. 40 mins;
b) By Bus No. 103 to Shatanlukouxi and transfer to take bus No.85, drop off at National Stadium Station, approx. 50 mins;
c) By Metro Line 2 to Yonghegong Station, then transfer to line 5 to Huixinxijie Nankou Station, and then transfer to line 10, drop off at Beitucheng Station. Finally transfer to line 8, drop off at Olympic Green Station, Exit A or E, approx. 40 mins

- **Beijing West Railway Station -> CNCC**

a) By taxi, approx. 50 mins;
b) By Bus No. 83 to National Stadium Station, approx. 50 mins

- **City Centre -> CNCC**

By Metro Line 10 to Beitucheng Station, then transfer to line 8, drop off at Olympic Green Station, Exit A or E, approx. 30 mins

2. Underground parking permit issuing (for car):

- **CNCC underground parking Area**

The parking permit should be handled in advance. Otherwise, you will be charged by hourly rate. The price is: **RMB 5/hour.**
The Location to buy the parking permit: Business Centre at the 3rd floor of Convention Area of CNCC.
The price of the parking permit is: **RMB 80/pc/show period.**

2. Freight Forwarding Services

Official Freight Forwarder

Oriental K-Trans 东方金运

Oriental K-Trans Int'l Logistics(Beijing) Co., Ltd.
No. F05-3C, Fenglinlvzhou, Kexueyuannanli, Datunroad,
Chaoyang District, Beijing, 100101, China

Ctc for international exhibits: Ms. Mengzhi / Mr. Zhongming
Ctc for domestic exhibits: Mr. Zhongming / Mr. Wan Shiqiang
Phone: +86(0)10-6591 0289/66
Fax: +86(0)10-6591 0280
e-Mail: sophiameng@okt-logistics.com / zhongming@okt-logistics.com

Cargo Deadlines

Cargo arrival Tianjin Xingang Port by sea (BY FCL)	**March 01, 2015**
Cargo arrival Tianjin Xingang Port by sea (BY LCL)	**March 01, 2015**
Cargo arrival Capital airport by air	**March 08, 2015**

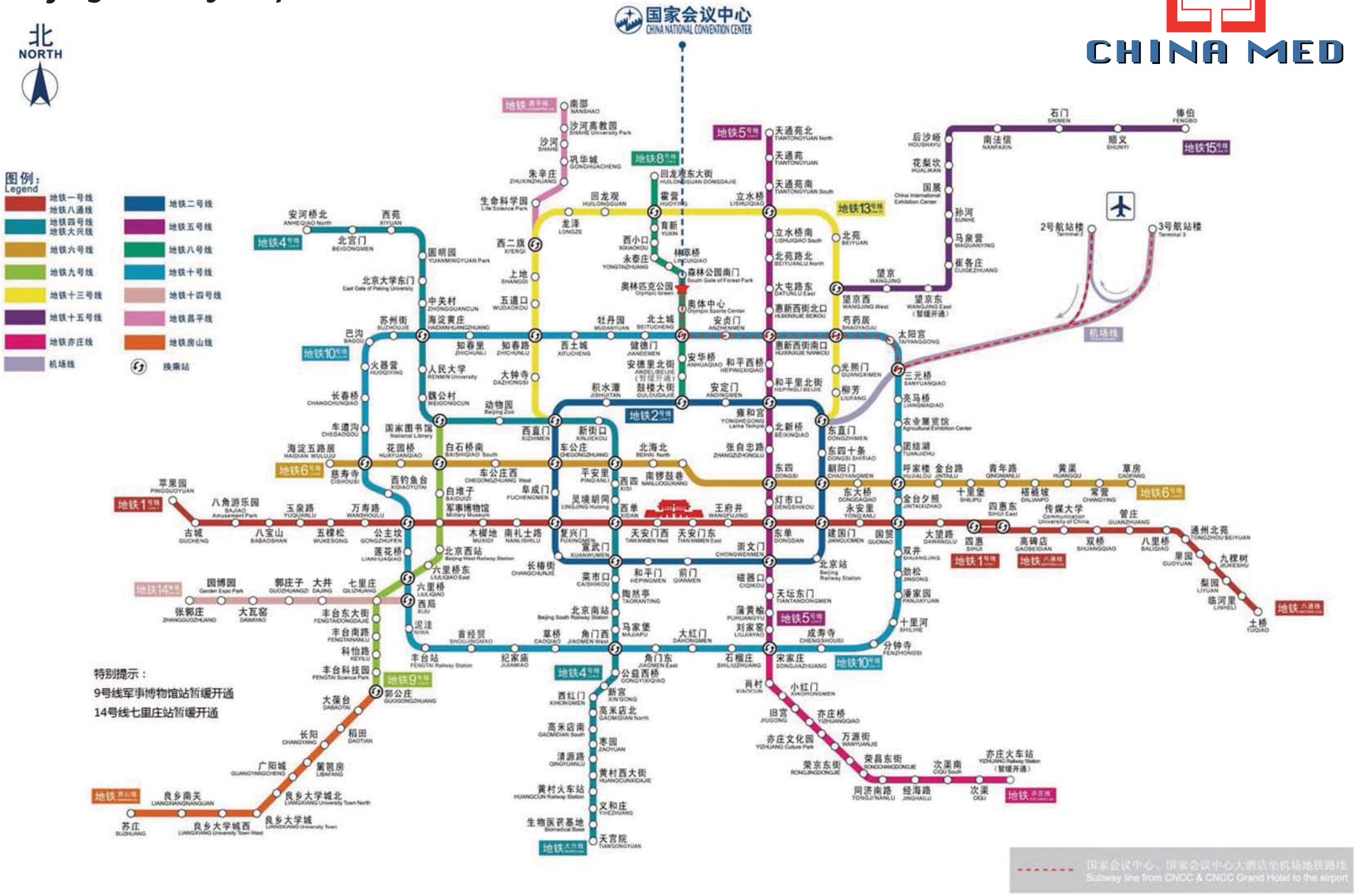
a) All of move in & move out arrangements on site must be operated by the Official Freight Forwarder company "Oriental K-Trans". There isn't any other company on site in CNCC except Oriental K-Trans office. The exhibitors using other forwarder who they choose themselves must contact Oriental K-Trans in advance and provide the forwarder's contact information for record purpose.

b) Oriental K-Trans will finish all of international exhibit procedures for Chinamed'2015, including customs clearance, customs quarantine, transportation, sold procedures, as well as handling with all of domestic exhibits procedures, such as domestic transportation, on site storage and returning issues etc.

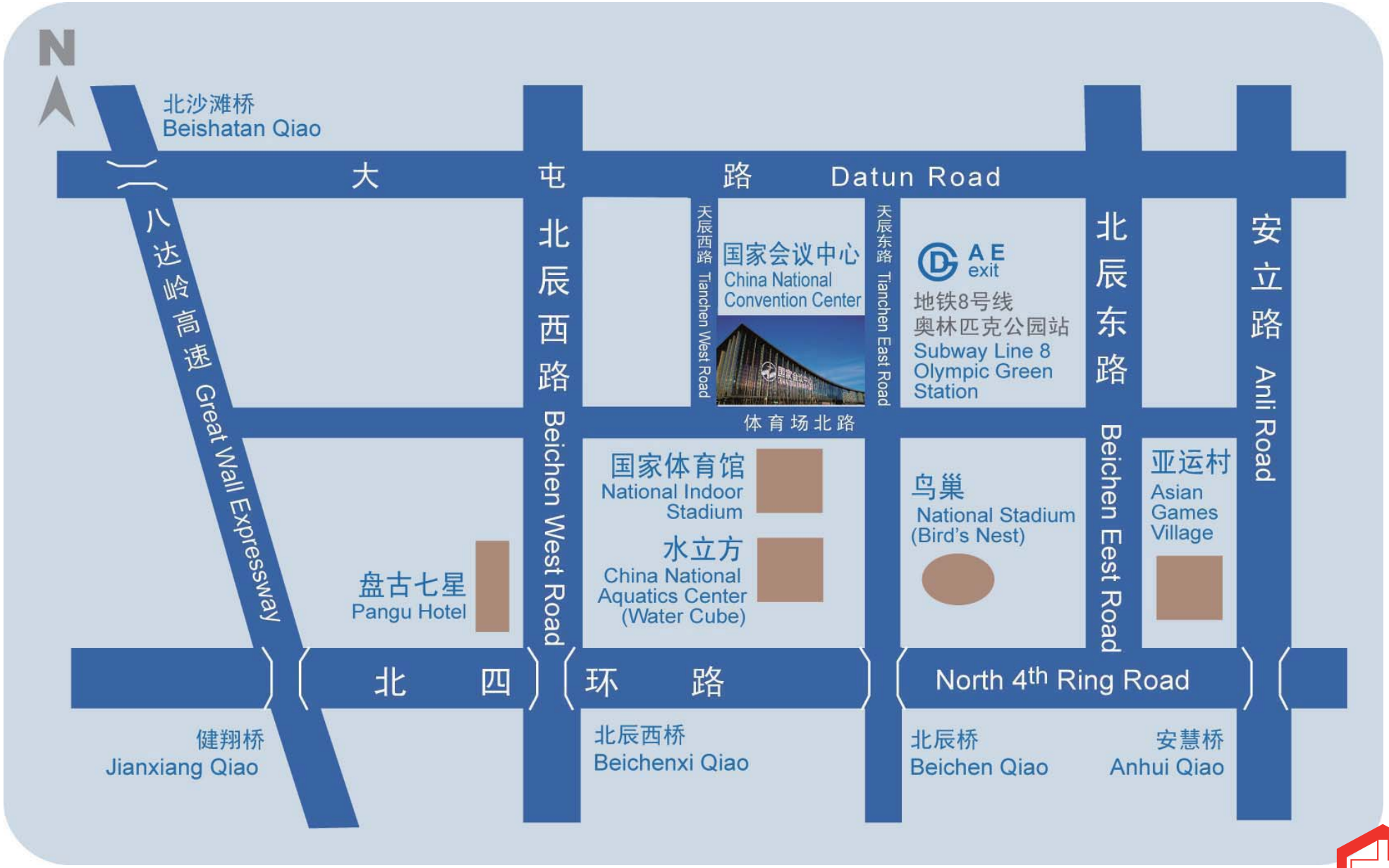
c) Please contact Oriental K-Trans in advance for your oversize exhibits because of the special transportation requirements (please refer to the specification data of exhibition hall). Otherwise, Oriental K-Trans will not bear any responsibility.

d) Please contact Oriental K-Trans in advance for your empty storage before the show, during the show and after the show.

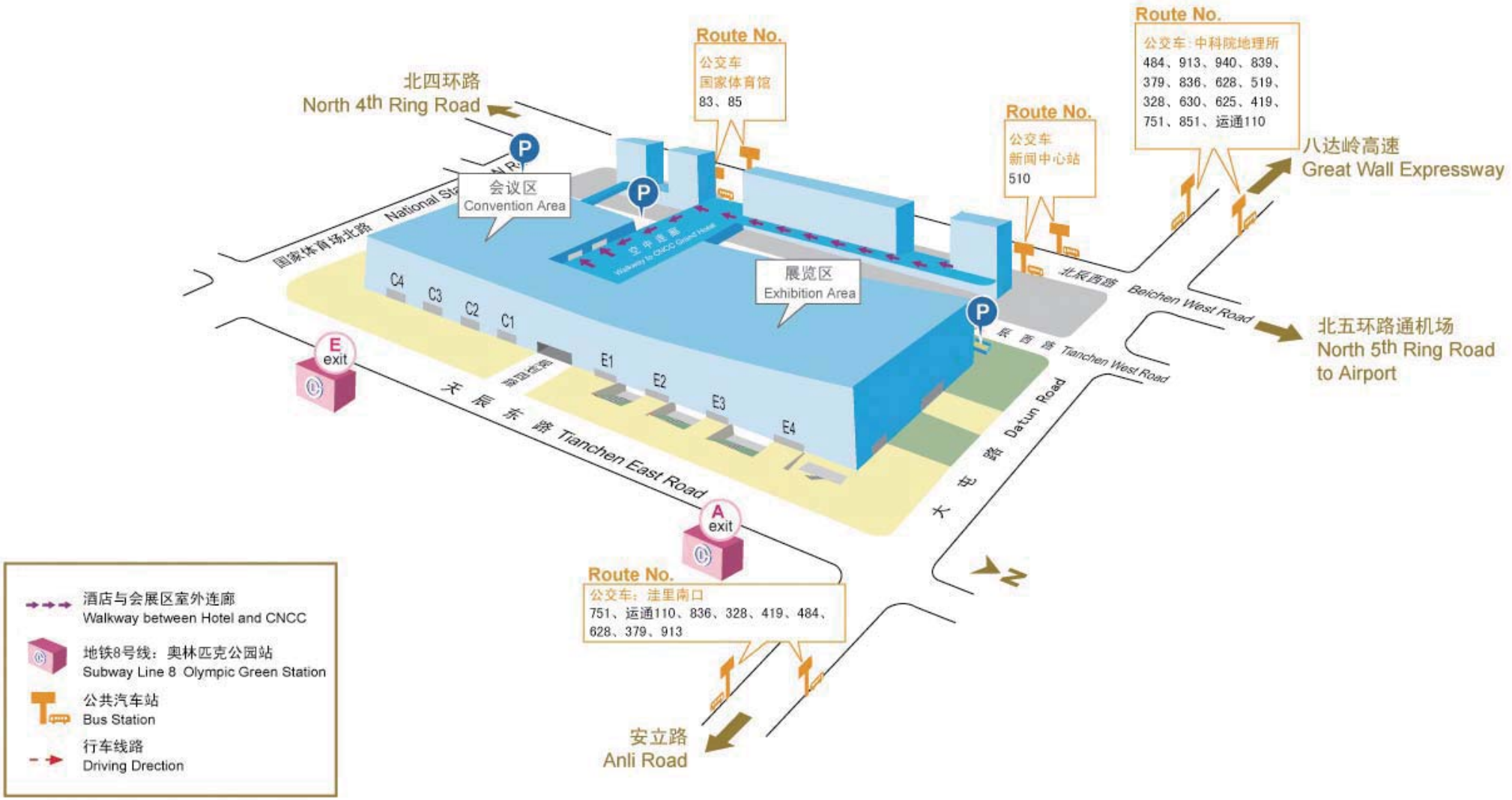
Beijing Subway Map



Traffic Map


N
北沙滩桥
Beishatan Qiao
大 屯 路 Datun Road
八达岭高速 Great Wall Expressway
北辰西路 Beichen West Road
天辰西路 Tianchen West Road
国家会议中心
China National Convention Center
天辰东路 Tianchen East Road
AE exit
地铁8号线
奥林匹克公园站
Subway Line 8
Olympic Green Station
北辰东路 Beichen East Road
安立路 Anli Road
体育场北路
国家体育馆
National Indoor Stadium
水立方
China National Aquatics Center (Water Cube)
鸟巢
National Stadium (Bird's Nest)
亚运村
Asian Games Village
盘古七星
Pangu Hotel
北 四 环 路 North 4th Ring Road
健翔桥
Jianxiang Qiao
北辰西桥
Beichenxi Qiao
北辰桥
Beichen Qiao
安慧桥
Anhui Qiao

Visitor Access & Traffic Guide



CHINA MED

1. Admission

Exhibitors

Exhibitors may access the exhibition hall one hour before the show starts and half an hour after the show closes, on each day, to service their booths and equipment, during exhibition days. Approval should be obtained from the Organizers for working before or beyond these hours. Exhibitors are responsible for the overtime charges.

Visitors

Trade visitors must complete a registration form before entry. Only those related to the industry and properly attired will be allowed. Admission of visitors is solely at the discretion of the Organizers.

Please note that only Official Trade Invitations issued by the Organizers are valid for entry to the Exhibition. Privately printed invitation cards will not be accepted. Visitors below 18 years of age are strictly not allowed into the exhibition hall.

Contractors

All contractors (standfitting, interior decorating, etc.), other than the official contractor, are required to apply the contractor badge by signing an undertaking guaranteeing their observance of regulations laid down by the official standfitting contractor before admission passes are issued for carrying out construction / dismantling works during build-up / tear-down periods.

During the show period, if your appointed contractor's staff request to do the daily cleaning and control the electricity power, please apply the on-site personnel badge for show period from the Official Standfitting Contractor.

2. Insurance, liability and risks

All exhibitors shall insure, indemnify and hold the Organizer and the venue owner harmless in respect of all costs, claims demands and expenses of the exhibitor upon any person or things at the exhibition venue during the move-in, show days and move-out periods.

Exhibitors are strongly advised to insure their exhibits or other valuable properties against theft, loss or damage including the risk of fire. They should also provide an insurance coverage for their own staff against injury and third party liability for visitors at their booths.

The Organizer shall not in any event be held responsible for any restrictions or conditions which prevent the construction, erection, completion, alteration and dismantling of stand, or for any of the services or amenities provided at the exhibition center or for the cancellation or partial opening of the exhibition either as a whole or in part or for the amendments or alterations to all or any of the rules & regulations caused by circumstances beyond the Organizer's control.

3. Freight forwarding

Only the Official Freight Forwarder is entrusted with the overall organization of freight / exhibits transportation within the exhibition hall. No trucks, cars, forklifts or handling equipment (trolleys, lift, jacks, etc.) other than that of the Official Freight Forwarder (except exhibits), will be permitted inside the exhibition halls. Prior arrangements must be made with the Official Freight Forwarder for on-site storage of exhibitors' properties, packing cases and surplus materials.

4. Hand carried goods

- Exhibitors can fill in the move-out permit and start to move-in and move-out hand-carried goods according to the Move-In and Move-Out Schedule issued by the Organizer and with prior notice to the Official Freight Forwarder.
- During move-in period, please ensure that your booth is ready to receive such exhibits and please take into consideration the risk of leaving valuable exhibits on your booth too early.
- For hand-carried goods, whether you are bringing in yourself from overseas or other parts of P R China, you MUST inform the Official Freight Forwarder at the entrance of the exhibition hall for the purpose of customs clearance / declaration before they can be moved out of the exhibition hall.
- Please DO NOT send any item by express delivery services to the venue.

5. Security

While the Organizer shall take up the necessary security precautions in the interest of the exhibition as a whole, the Organizer shall not be liable for any loss or damage to exhibits or other properties of the exhibitor or any injury to persons in any time before, during and after the exhibition.

- General security service will be provided within the exhibition venue, but it is important for all the exhibitors to take utmost care of their exhibits and belongings. The organizer undertakes no responsibility for them.
- Exhibitors are recommended to incorporate a lockable cabinet in their booths for souvenirs, consumable & important items and be sure to lock up before leaving their booths at the end of the day - display only when your booth is manned.
- On the last day of the exhibition, exhibitors are reminded to remove all items from the cabinet as the furniture will be retrieved by the contractor once the show is officially closed.
- The stand-by security guards have the right to check all goods moving-in or out of the exhibition hall.

6. Operation of stand

Exhibitors shall observe strictly the opening hours of the exhibition and **SHOULD NOT**:

- Leave the booth unattended.
- Remove the exhibits from the booth or exhibition venue unless special permission has been given by the Organizer.
- Dismantle the booth before the official closing time on the last day of the exhibition.
- Leave any items or exhibits in the exhibition halls after the move-out period.

Without special instructions from exhibitors, the Organizer and the venue management will discard all items or exhibits left in the exhibition hall after the move-out period.

No retail sales are allowed in the exhibition. For those who failed to comply, the Organizer reserved the rights to adjourn the exhibitor from entering the hall.

7. Live performance / film / audio-visual of demonstration

Any films, video cassettes, slides or audio-visual demonstration to be shown to the public during the exhibition must obtain prior approval from the authorities concerned. Exhibitors can appoint the Official Freight Forwarder to arrange on their behalf.

Exhibitors are prohibited from causing annoyance to visitors or other exhibitors. Acceptable noise level will be at the Organizer's discretion. Any complaints raised which the Organizer finds justifiable, the Organizer reserves the right to impose limitation on the operation of the exhibits or presentation as well as imposing limitation or terminating any live performance / audio-visual demonstration at their own discretion. Exhibitors are required to control the sound level of live performance / audio-visual demonstration in such a manner that a maximum of 75 decibels (dB) measured at the aisle(s) adjacent to their booth or at the nearest border of their neighboring booth will be allowed. Besides, the output power of each speaker should not exceed 1000W. The Organizer shall be the sole arbiter of acceptability of sound levels.

8. Demanstration and operation of exhibits

An exhibitor intends to demonstrate or operate exhibits at his stand MUST ensure:

- The exhibits are operated under strict control and comply with proper safety conditions.
- The exhibits are equipped with sufficient safety devices which can only be removed when it is not in operation and not connected to the power source.
- All moving parts of the exhibits should be kept within the rented booth area whenever it is operating or not, and with adequately guard to against possible injury to any person.
- No annoyance is caused to visitors or other exhibitors. Any complaints raised which the Organizer finds justifiable, the Organizer reserves the right to impose limitation on the operation of the exhibits.
- Do not use any industrial gas of inflammable or toxic nature for demonstration purpose.
- To be responsible for the removal and disposal of waste materials generated by working demonstration of exhibits.

9. Distribution of promotional materials

Exhibitors are requested to distribute their promotional materials such as leaflets, brochures andproduct catalogues within the booth. No exhibitors are allowed to distribute any promotional materials, souvenirs and etc. in public area of the exhibition hall.

10. Photographing and video recording

No photography, filming, sound or video recording, telecasting and broadcasting is allowed in theexhibition center, unless approved by the Organizer in writing in advance.

11. Catering

To ensure food safety, outside food and drinks are not allowed into the exhibition hall. Please order via the official caterers of the exhibition hall or buy from restaurants or cafeteria at the exhibition venue.

12. Stand cleaning

The Organizer will provide general cleaning of the exhibition hall (excluding exhibits) prior to theopening of the exhibition and daily thereafter. During the show period, cleaning inside the Package Stands will be provided by the Official Standfitting Contractor. For raw space exhibitor, cleaning inside the booth should be provided by their own appointed Standfitting Contractor. However, it is the responsibility of the exhibitors to keep their stand tidy at all times. Exhibitors must make their own arrangements for removal of their packing materials, cartons, boxes, crates, construction debris etc. and be responsible for any expenses incurred.

13. Authority on the premises

In the event of any dispute on site, the Organizer reserves the right to pursue any action it deems necessary in the best interest of the exhibition and in fairness to all exhibitors. As the Organizer of the exhibition, the decision of the Organizer will be final.

14. Intellectual property rights

The exhibitors shall be in possession of all intellectual property rights regarding their exhibits on display during the show. NO infringement of any registered trademark, design patent, innovation and / or patent is allowed in the exhibition. Any dispute of intellectual property right arises; the concerned exhibitor should remove related exhibits and bear the full responsibility. And the exhibition fee paid by the exhibitor, or any part thereof, may not be refunded to the exhibitor.

1. Construction and dismantling

1.1 Construction and dismantling times

General construction and dismantling times in halls and outdoorareas are 8 am to 5.30 pm (9.30 pm on the final construction day). Exhibitors are notified by circular of any change to thesetimes at a particular event. For general safety reasons, access to both halls and grounds is prohibited outside the stated times. During the construction period, if exhibitors wish to work overtime, you should raise an application to the organizer before 15:00 each day and pay fees according to the service charge list. Overdue is subject to a 30% surcharge.

1.2 Technical data for the halls and the exhibition grounds

Hall dimensions

Hall	Max. const. height	Max. floor loading
Hall 1-4	5 m	3.50 t/sqm
Hall 5-6	3.5 m, part 2.5 m	800 kg/sqm

Foundations, excavations

Whether for booth or exhibit fixing, no nailing, drilling on the floor will be allowed.

1.3 Electricity, water, compressed air and vertical suspensions

a) Electricity

Power Supply: 380V 50Hz 3 phase 5 wire system; 220V 50Hz AC single phase 3 wire system. Exhibitors requiring special arrangements (e.g. different voltages and frequency or connections to equipment) must arrange for their own transformers, converters, etc. from themselves or the Official Standfitting Contractor.

The installation of electrical equipment exhibition should be consistent with the "standard installation of Electrical Engineering, Beijing," "exhibition in Beijing, the fire safety management in marketing activities Provisions" in the technical specification requirements. All material and device used in exhibits must meet China's Fire Safety standards and quality standards.

The use of all power lines should be double-insulated copper wire sheath, insulation strength have to meet the required standards. Different voltage lines to be laid separately. Electric power consumption and lighting should be used separately. Separately for each road to install the power protection device should not be overloaded with electricity.

Booth terminal electrical connections must be completely closed, may not be exposed electrical conductors (not the source of fire retardant may be closed out cartoning or no contact from the exposed components of the plug connection). Show the metal structure of aircraft and electrical equipment should be grounded for reliable protection.

Electric sand table, model, light should be flame retardant or flame retardant materials. Fluorescent lamp ballasts, heating elements, such as low-voltage transformer and the wooden structure to keep a safe distance or barrier for non-burning, wearing a wire to beam pipe insulation kits. Set boxes, light boxes have to check the hole with heat. The installation of high-temperature area lamps, lamp light should be the installation of effective protection measures, the installation of not less than 2.5 meters high. Want to install heat lamps shield pinout must be high temperature resistant casing. A variety of routes during the construction period should be fixed in the through the door, the location of access, should be used to cover (such as wood, iron) to protect them.

b) Water

Drainage directly is forbidden, if you need the water supply and drainage for machine, please prepare the water circulation device.

c) Compressed air

According to the Fair Safety Regulations stipulated by the Beijing Public Security Bureau, all air compressors must be placed outside the Exhibition hall. This rule will be strictly enforced. All air compressors shall be installed in the open air outside the exhibition halls and 10% of the equal item rental price will be charged as administration fee.

WARNING 1.3 a), 1.3 b) and 1.3 c)

For the security reason, the connection of water/power/compress air from main switch is installed by the exhibition hall. Supply will be turned off daily at the end of the show.

The stand area is identified by Fair organisation. Following stand allocation, every exhibitor is obliged to check in situ the location and size of existing installations, in particular fire alarms, columns, supply ducts, ventilation grilles, escape hatches, etc., and, where necessary, to instruct the stand builder accordingly. The stand boundaries must be observed. Every exhibitor / stand erector shall be obliged to check on whether the stand grounds are in good order before any erection work begins. Any damage shall have to be reported to the hall master immediately and before beginning stand construction/erection. All faults not reported shall be repaired after the end of the event at the expense of the exhibitor concerned.

1.4 Transport, exhibition and dismantling of goods

Manufacturers and distributors are liable to take back packaging, such as cartons, wrappings, cases, pallets, etc., or to make arrangements for their material to be utilized. Accordingly, for any packaging required again for dismantling the empties warehouse of our forwarding agents should be used. Packaging not being re-used can be forwarded for materials recycling via our service partners.

1.5 Customs formalities

Exhibition Hall is regarded as Bonded Area. All goods inside the exhibition hall are tax exempted except alcoholic drinks and other beverages during the exhibition. No goods are allowed to be taken out of the halls without prior approval of the Customs. Exhibitors are requested to inform the Official Freight Forwarder for customs clearance of exhibits. "Import License" and "Quarantine & Health Inspection Certificate" are required for all the import of alcoholic drinks and other beverages. All these items shall be subject to examination and approval in accordance with the relevant regulations of the state. Please contact the official freight forwarder for details. For hand-carried goods, whether you are bringing in yourself from overseas or other parts of P.R. China, you MUST inform the Security Department at the entrance of the exhibition halls for the purpose of Customs clearance / declaration before they can be moved into or out of the exhibition halls. Giveaway & souvenir items are permitted but are subject to import duty. Exhibitors should submit the packing list with quantity and prices to Customs office via Official Freight Forwarder before giving the souvenir away. Please make sure you always keep all receipt issued by the Customs which you might need for collection of the exhibits through the Official Freight Forwarder.

2. General stand construction regulations

2.1 Stand design and construction

All booth designs and construction must comply with the guidelines, rules and regulations laid down by the relevant government authorities, as well as both the Organizer's and the Exhibition Hall Owner's requirement. All the preparation and construction work shall not be commenced until the approval from the Organizer/ hall owner is obtained. Otherwise the exhibitor or the constructors shall bear all the consequences incurred.

Backs of stands measuring 2.50 m in height or over must be a neutral white. Operators of such stands are responsible for ensuring this to ensure the interests of neighbouring stands are not affected. Stand walls bordering visitor aisles must include glass panels, alcoves and displays etc. in order to provide an open and friendly atmosphere as an exhibition stand at the event. No more than 50% of the stand facing any one aisle may be of closed construction unless stated to the contrary in the Conditions of Participation. When constructing stands care must be taken to ensure access is barrier free.

Hall components and technical facilities may not be damaged, soiled or in any way changed (e.g. drilling of holes, the use of nails and screws, glue, welding). The application of paint, paper or adhesive to the walls and columns of the halls is not permitted. The hall components and technical facilities may not be subjected to any strain from stand constructions or exhibits. Hall columns / supports within the stand area may, however, be screened up to the permitted construction heights provided they are not damaged. No inscription may be directly attached to hall walls and columns.

Carpet or other floor material must be laid on to the contracted floor space and may not protrude beyond the stand area. Only environment-friendly carpet and double-sided cloth adhesive tapes can be laid on the floor. Inferior carpets containing $CaCO_3$, double-sided blown-sponge or any other materials difficult to clean up are forbidden. All materials used must be removed with no remains. Substances such as oil, grease, paint and similar materials must be removed from the hall floors immediately. Neither paint nor adhesive may be used on the hall floors. Costs for repairing floors shall be borne by the exhibitor.

a) Shell scheme

The name of the exhibitor in Chinese and English written on the fiasco board will be subject to the contents completed in "**Form B2, Shell scheme**". In addition to the basic facilities provided for each booth, exhibitors who need to apply for other furniture and facilities shall complete "**Form B10, Furniture & Electrical installations**".

All exhibits, materials and fittings used or displayed in the stand must be properly fire-proofed andbe in accordance with all applicable fire prevention and building regulations. No nailing, drilling or fixtures of any kinds are allowed to be affixed onto the partitions, floor, ceiling or any hall structure. Exhibitors will be liable for any damage to their booths, fixtures & fittings and the exhibition hall.

The socket of 220V/5A is only allowed for use with TV / PC / Cell phone chargers and so on. Connecting to machine and lights are strictly forbidden. Attempt to modify Expo Center's electrical system and lighting is prohibited. Outlet has a maximum capacity of 500Watt. No more than one extension cord shall be connected to any one socket. No multiplug is allowed to be used. Exhibitor must make sure the total usage of all exhibits stay below 500W. The Organizer reserves the right to make changes on the facilities provided at any time before the commencement of the Fair. Main switch and distribution board may be required to be installed within booth area at the Organizer's discretion.

b) Contracting work done within organizer's shell scheme booths

The Organizer has appointed Beijing GISACA EXHIBITION Co., Ltd. as the Official Contractor for all Shell Scheme Package booths. However, an exhibitor may employ a contractor of his choice to construct booth interiors and any freestanding displays or fittings that may be required, subject to the following rules:

- The fascia panel and its fixing structure must not be removed.
- All built-in structures including the lighting fixtures within the shell scheme must not be removed without the prior approval from the organizer.
- All lighting fixtures must not be tampered; if necessary, the work should be done by a locally qualified electrician.
- All structures brought in must not be attached, by any means, to the aluminum profiles of the shell scheme. Any resulting damages due to unauthorized attachment will be borne by the corresponding exhibitor.
- All structures brought in must be removed at the end of the fair. The organizer reserves the right to claim any waste disposal cost from the corresponding exhibitor due to their negligence.
- Any drilling/nailing to the shell scheme panels and shelves is strictly not allowed.
- The use of strong adhesives and glues to the shell scheme panels and shelves is strictly not allowed.
- Any stickers applied to the shell scheme panels and shelves have to be removed at the end of the fair. The organizer reserves the right to claim the cleaning cost from the corresponding exhibitor if stickers not removed.
- All the shell scheme structures, lighting fixtures and furniture items are property of the organizer. The furniture items must be kept within the booth area and the remaining items in their original place as evidence of complete hand over of the booth after dismantling by your contractor. Any missing or damaged items due to proper procedures not followed will be at the account of the corresponding exhibitor.
- The exhibitor undertakes to indemnify the organizer from any claims caused by their own works done to the shell scheme.
- Please inform the Official Contractor in advance on the stand interiors arrangement.

c) Space Only

Below rules and regulations apply to **all raw space / special design booths (including standard package booths with special design interior)**.

Exhibitors and/or their appointed contractor should strictly follow the move-in and move-out schedule set by the Organizer. No prior move-in and move-out is allowed, unless approved by the Organizer in writing in advance.

The appointed contractor need to submit the design according to the rule and regulation and to pay for all related fees.

- The structure of all specially structured exhibition stands must be reasonably designed, so as to ensure security and safety of the constructed structure. The construction materials shall use non-inflammable or fire retardant materials.
- The designed structural strengths of all exhibition stands shall meet the strength required by the load, during the construction period efforts shall be made to ensure the overall strength, stiffness, stability and local stability of the exhibition stand structure.
- The area of exhibition stand constructed by each construction institution must comply with the area specified in the submitted application. The area of an exhibition stand constructed by construction institutions shall not exceed the leased area, and **its projected side line must not extend beyond the leasing border line.**
- For exhibition stand structures decorated with glass ornaments, the glass must use safety glass, so as to ensure security in construction and installation, and marked with conspicuous signs in order to prevent glass breaking to cause personal injury or death.
- For exhibition stand using steel structure standing post, the standing post shall use welding-free material with a diameter of over 100mm, its bottom shall be welded with a secure base, with a flange welded onto its upper structure to increase its load bearing area of the standing post, so as to ensure the soundness of exhibition stand structure.
- The ground contact width of the main load-bearing wall in all exhibition stand structures shall not be less than 120mm, so as to ensure the contact area between wall body and the ground. For walls with a large span of over 6m and steel column framework structures, connecting beams shall be added on the top, with supports fitted in between the columns at the bottom of columns, so as to ensure the overall stiffness and stability of the exhibition stand.
- For construction of all exhibition stands in which the structural designs involve stage or platform structure with a height of over 1.2 m, as well as all indoor two-deck, multiple-deck or complicatedly structured exhibition stands, their exhibition stand structural drawings must be provided, which shall be imprinted with seals of National Grade A Registered Structural Engineer for confirmation, accompanied by structural calculation sheet. All exhibitors and construction institutions shall give full consideration to the safety of exhibition stand from design to construction, so as to ensure the soundness of each connecting joints of the exhibition stand and the overall structure of the exhibition stand.
- According to CNCC, exhibitors should equip themselves with extinguishers under the standard of **every 50 square meters should be equipped with not less than two extinguisher**. Construction of double-deck or multiple-deck exhibition stand must be equipped with fire extinguishers that have passed annual inspection.
- All structural back walls of neighboring exhibition stands must be properly decorated.
- It is strictly prohibited for indoor exhibition stands to adopt totally enclosed type ceilings. Exhibition stand ceilings must not obstruct the fire-fighting facilities on the top of the exhibition hall. It must also be ensured that the ceiling shall have an open space of over 50% of its total area, so as to ensure the fire prevention safety of the exhibition stand.
- All construction institutions must no damage all facilities in the exhibition hall or alter its application nature and position. They are not allowed to drive nails, punch holes, paste adhesives, apply colorful paints or post advertisements within the exhibition hall, on exterior floor, or on wall surface.
- When each construction institution is constructing exhibition stand, it shall not set up obstructions in front of the fire-fighting facilities, electric equipment, emergency exits and audience passages, etc. inside the exhibition hall.
- No inflammable and explosive materials shall be used for construction of exhibition stand, and no paint spraying or paint coating shall be carried out inside the exhibition hall.
- When personnel of each construction institution are making mid-air operations, they shall use qualified and safe elevators and operation platform, construction personnel shall tie up safety belt. To protect personal safety, a safety zone shall be set up in its surrounding area, which shall be monitored by dedicated personnel, with conspicuous warning signs set up around the safety zone.
- After the exhibition starts, the construction institution must appoint site safety principal and dedicated personnel to stay on duty at the site, in order to facilitate problem handling when problems crop up.
- For exhibition stands that have safety hazards during construction period, the construction institution must make prompt rectification after receiving "Notice of Rectification", and feedback the rectification results to Show Management Office.
- Construction institutions shall complete the construction within the prescribed time and area, and take care of security work such as fire and burglary prevention. Construction institutions must appoint site principal at the construction site, whose registration and filing shall be done at the time of completing construction formalities.
- Processing tools such as electric saw, electric plane shall not be used for construction inside the exhibition hall, nor shall open fire operations such as electric welding and pneumatic welding be executed.
- The selection of construction materials for exhibition stand must comply with criteria issued by relevant national authoritative departments regarding material usage for temporary buildings, and be implemented in a rational way by taking into consideration the features of the exhibition; the selected materials must conform to national requirements on environment protection and fire-fighting.
- Exhibition stand structure shall not use thin load-bearing structural parts with its pipe wall thickness < 0.8mm, nor shall heavily rusted load-bearing structural parts be used.
- Please note all electrical installation and water link-up must be ordered from the Official Standfitting Contractor.
- Goods are not allowed to be stored outside the booth area, included aside entrances or windows of exhibition halls. It is the appointed contractor's responsibility for day-to-day removal of all rubbish, packing of waste materials from the exhibition venue. Failure to do so will be liable for service fees incurred in rubbish removal.
- Exhibitors are responsible for insurance which indemnifies the organizer from all claims caused by the exhibitors' on-site operatives working directly or indirectly.

2.2 Construction height

Exhibitors should construct their own walls to divide from neighboring booths, and should not use other's back walls.

Back sides of stands shall have to be painted in neutral white above a height of 2.5m by the holder of the stand involved, so as not to curtail the interests of the holders of neighbouring stands. but with NO company's identities such as company names, logos, etc on the backside of partition walls or booth structures over 2.5m and face to the neighboring booth. If not, the exceeding part of the structure should keep at least 1m away from the neighboring booth or the written agreement of the neighboring stand must be obtained. Exhibits are not subject to these restrictions.

3-dimensional display units, advertisement and signboards may not face an adjacent booth from within 3 meters. The back of the 3-dimensional display units, advertisement and signboards must be suitably covered and approved by the Organizers/Official Contractor.

2.3 Stand construction approval

The exhibitor's contractor is required to enclose one-inch color photo, two sets of construction drawings (plan view, design sketch, elevation, circuit diagram, structural drawing, texture map and sign the size), for approval by the relevant authorities. Please contact **Beijing GISACA EXHIBITION Co., Ltd.** for the all application and pay the charge before **Feb. 13, 2014**. All indoor two-deck and multiple-deck structured exhibition stands, their exhibition stand structural drawings shall be imprinted with seals of National Grade A Registered Structural Engineer for confirmation, accompanied by structural calculation sheet.

Only upon approval from all relevant authorities can the contractor work on site.

2.4 Fire prevention and Safety

Responsibility

All Exhibitors must comply with and ensure that all their contractors, staff, agents and servant, etc, comply with the prevailing government fire protection law and the fire safety regulations and building codes of the Exhibition Hall Owner. Any person who encounter an outbreak of fire, however slight, should activate the fire alarm and subsequently endeavor to extinguish it or confine it be the use of the fire extinguishers and/or remove all items in that vicinity.

Written approval must be obtained from the Beijing Fire Safety Bureau for the following:
- Display and operation of any heater, barbecue, heat producing or open flame devices, candles, lanterns, torches, welding equipment or other smoke emitting materials as part of the exhibit.
- Display and operation of any electrical, mechanical, or chemical devices which may be deemed hazardous. If there is any question, if devices may be deemed hazardous, submit them to the appropriate controlling authorities for approval.
- All toxic and hazardous material, including flammable liquids, compressed gas or something like that must hide from the view the fire protection system, air conditioning, mechanical ventilation vents, fire safety equipment, fire hose feel/riser cabinets, fire alarm pull stations, house lighting fixtures and supervising systems.

Any behavior which could hamper the normal operation of the fire protection system and central supervising system, including the fire-alarm bell contact, the fire hydrant, fire extinguisher and fire escape is forbidden. Free movement in and access to the fire control aisles, emergency fire escape routes and emergency exits must be ensured.

Stand construction and decorative materials

Material for booth decoration must comply with the safe standard and rule of the fireregulation. No inflammable, explosives, poison and corrosion shall be used for decoration. Decorative materials of any kind must comply at least with class B1. Wooden material must be coated with fireproof paint or other fireproof layer. No transformer shall be attached to any combustible material's surface.

Hazardous Materials

Unless approved by the Organizer, the Exhibition Hall Owner and the relevant authorities in writing:
- No open fire or combustible gas is allowed to be used in the Centre.
- No explosive, petrol and highly flammable toxic or corrosive substance are allowed to be used in the hall. Radioactive substances shall not be brought into the Centre.
- No more than one (1) day's supply of any solid or liquid hazardous material shall be stored within the Leased Area or stands at any time, and the remainder should be stored in special containers and sealed in a location confirmed by the government departments, the Organizer and the Exhibition Hall Owner.
- Toxic wastes must be sealed in suitable containers with clear markings, and must be handled according to the relevant government rules governing waste disposal.

The following articles are forbidden to be exhibited in or brought into the Centre:
- arms, guns, swords, ammunition, explosives, inflammable materials, radioactive substances and any other dangerous goods.
- goods prohibited for import.
- goods infringing upon patent rights
- goods that may affect the normal operation of the Organizer and any item prohibited by the relevant government departments.

Smoking

Smoking is prohibited in the hall.

Balloons

The use of balloons filled with flammable gas is prohibited in the halls and exhibition grounds. Balloons may be brought into the exhibition hall only with the prior written approval of the Organizer and the Exhibition Hall Owner.

Pyrotechnics

Fumes, exhaust gas and other gaseous irritants generated by the working exhibits must be piped and discharged through the hall's air filtration and exhaust system. This must be arranged through the Organizers, a quotation will be provided upon application.

Pressure tanks

Exhibitors shall be responsible for the proper transportation and storage of all pressure tanks such as those containing helium, compressed air, argon, carbon dioxide etc. Pressure tanks improperly secured will be immediately removed from the Exhibition hall upon notice being given to exhibitors by the Organizer. All pressure vessels and equipment brought into the Centre must conform to all relevant safety standards and regulations. The safe pressure of the materials and tubes for pneumatic equipment shall be≥15kg/cm2, and the pipe joint must be fixed by hoop instead of iron wires or any other materials.

Painting

Large-scale painting is not permitted in the exhibition halls. However, small scale "touch-up" painting of the exhibits and stands is permitted during the Move-in Period with all necessary safety precautions in place. These precautions include:
- Painting in an area properly ventilated;
- Use of Non Toxic Paints;
- Covering all the floor within the Centre with dry paper or plastic film;
- No painting near the Centre's vertical structure (i.e. walls);
- No washing of paint material within or surrounding the Centre.

Spray guns, lacquers, paints containing solvents and cleaning agents/ detergents

It is prohibited to use open-fire, electric furnace or welding in the exhibition halls.

Empties

The storage of empties of all kinds (e.g. packaging and packingmaterial) within the stands or anywhere in the halls is prohibited. Empties must be taken without delay to the storagearea for empties by the transport agents appointed for the exhibition grounds. The Organizer and the Exhibition Hall Ownershall be entitled to remove any empties stored in contravention of these regulations at the expense and the risk of the exhibitor concerned.

Fire extinguisher

Construction of double-deck or multiple-deck exhibition stand must be equipped with fire extinguishers that have passed annual inspection.

Overhead work

All the contractors shall have the helmet in the exhibition halls during the move-in and move-out period. To those who fail to wear the helmet, SNIEC security guard of has the right to stop them entering the exhibition hall.
- Operators who are engaged in overhead work (height≥2M) must wear safety helmets and safety belts, and carry out other necessary safety measures against injuries that might be caused by falling objects.
- Only qualified overhead operation tools may be used; unqualified ones are expressly prohibited. When passing tools or objects, throwing is forbidden. Methods such as hand-to-hand passing, or conveyance of tools or objects by bags, or lifting up and/or down with ropes, shall be adopted.
- Unqualified operators are forbidden to do overhead work, and it is also strictly forbidden to do overhead work after drinking alcohol.

3. During the fair of exhibition

3.1 High frequency and other radio equipment, wireless transmissions

Ensure that all the relevant local government authority license(s) and/or permit(s) are obtained and its stipulated regulations and conditions observed and abided with for the demonstration and/or use of electronics, radio and/or satellite transmitting equipment.

3.2 Cranes, forklifts, empties

Exhibitors are not permitted to use their own cranes and forklifts on the exhibition grounds. Only equipment of the accredited shipping agents permitted on site may be operated. The forwarding agents have sole handling rights in the exhibition grounds, i.e. carriage of exhibits, stand structures,etc., to the stand, including provision of any auxiliary equipment required, as well as customs clearance for temporary or permanent importation. The Organizer is not liable for any risks that may arise from the work of the forwarding agents. The storage of empties of all kinds on the stand is prohibited. Empties must be transported without delay to the storage area for empties by the transport agents appointed for the exhibition grounds.

Form

A1

Exhibitor badges

Compulsory for all Exhibitors

Kindly complete and return by: ***13 Feb. 2015***

China World Trade Center Co., Ltd.
Ms. Nini Zhang
Phone: +86(0)10-6535 8209 Fax: +86(0)10-6505 3260
e-Mail: zhangnini@cwtc.com

Messe Düsseldorf (Shanghai) Co., Ltd.
Ms. Kelly Xu
Phone: +86(0)10-6590 7101 Fax: +86(0)10-6590 7347
e-Mail: kelly.xu@mds.cn

Company name

Address

Postal Code/City/Country

Contact person

Phone

Fax

e-Mail

CHINA MED

CHINA MED 2015
26 - 28 March 2015
CNCC, Beijing

Hall/Stand-No.

- *Exhibitor's badge will be supplied by the Organizer only to exhibitors.*
- *Exhibitor's badges are to be collected at the Exhibitors Registration Counter on-site from the first move-in day.*
- *Please register all personnel from your company and associated companies who will be manning the exhibition stand.*
- *Free Exhibitor's badge will be issued based on the booth size:*
  - 5 badges for every subsequent 9 sqm;
  - Up to a maximum of 60 badges per exhibitor.

Please use CAPITAL LETTERS and attach a separate sheet if more space is required:

Company Name

Staff Full Name	*Job Title*	*Nationality*	
Staff Full Name	*Job Title*	*Nationality*	
Staff Full Name	*Job Title*	*Nationality*	
Staff Full Name	*Job Title*	*Nationality*	
Staff Full Name	*Job Title*	*Nationality*	

Company stamp, signature

Date

Form

A2

Kindly complete and return by: **13 Feb. 2015**

China World Trade Center Co., Ltd.
Ms. Nini Zhang
Phone: +86(0)10-6535 8209 Fax: +86(0)10-6505 3260
e-Mail: zhangnini@cwtc.com

Messe Düsseldorf (Shanghai) Co., Ltd.
Ms. Ada Wang
Phone: +86(0)10-6590 7101 Fax: +86(0)10-6590 7347
e-Mail: ada.wang@mds.cn

Company name

Address

Postal Code/City/Country

Contact person

Phone

Fax

e-Mail

Hall/Stand-No.

CHINA MED

CHINA MED 2015
26 - 28 March 2015
CNCC, Beijing

Limited number of invitation tickets will be available to exhibitors for their own distribution. If exhibitors wish to invite their own clients to the exhibition, please advise the quantities by filling out the blank at the bottom of this page. The organizers will send you invitation tickets accordingly.

Number of invitation tickets required for exhibitors' own invitations: _____.

Company name

Mailing address

Postal Code/City/Country

Contact person Phone Fax

Company stamp, signature Date

Form

B1

Summary

Compulsory for all Exhibitors

Kindly complete and return by: ***13 Feb. 2015***

北京鑫赛克展示服务有限公司
GISACA BEIJING GISACA EXHIBITION CO.,LTD

Beijing GISACA EXHIBITION Co., Ltd.
1405 Chong Wen Men Wai Street.
Chong Wen Men District
Beijing 100062, P.R. China

Company name

Address

Postal Code/City/Country

Contact person

Phone

Fax

e-Mail

CHINA MED

CHINA MED 2015
26 - 28 March 2015
CNCC, Beijing

Hall/Stand-No.

Contact: ***Ms. Nico***
Phone: +86(0)10-8479 0199 ext.103
Fax: +86(0)10-8479 4020
e-mail: gisaca@gisaca.com.cn

Please complete and return the below information by ticking the appropriate box together only with the respective order forms.

YES	NO	Services		Remark
☐	☐	From B2	Shell scheme	***Compulsory for Shell Scheme Exhibitors***
☐	☐	Form B3	Special design stand construction	***Compulsory for Raw Space Exhibitors***
☐	☐	Form B4	Stand layout plan	***Compulsory for all Exhibitors***
☐	☐	Form B5	Electrical installations for lighting	***Compulsory for Raw Space Exhibitors***
☐	☐	Form B6	Electrical installations for machinery/equipment	
☐	☐	Form B7	Furniture & Stand lighting	***!Only for exhibitors, who are constructing their booths by the official stand-fitting contractor!***
☐	☐	Form B8	Water, Compressed air	
☐	☐	Form B9	Telephone, Internet	
☐	☐	Form B10	Labour, Stand cleaning	
☐	☐	Form B11	Audio-visual equipment	

Note:

1. *If you require any of the above services, please fax this Form together with the respective Order Form(s) to the relevant forms recipients. However, if none of the above services is required, please fax only this form together with other compulsory forms.*
2. *Orders will only be processed upon receipt of full payment. Please send in your orders before the stipulated d eadline to ensure availability. Please note that there is* ***a 30-50 % surcharge*** *on late orders and site orders, subject to availability. Exhibitors confirming their participation in the exhibition after the expiry of the deadline must treat these dates as "IMMEDIATE".*
3. *The relevant forms recipients will send you a confirmation note / an invoice upon receipt of your order. Please contact us if you do not hear from us within two weeks.*
4. *Cancellation of orders on-site will not be entertained and the full price shall apply.*
5. *All items offered are on a rental basis, inclusive of delivery, installation, standby, maintenance and removal.*
6. *Exhibitors will be liable for the items ordered upon delivery until return.*

Company stamp, signature

Date

Form

B2

Shell scheme

Compulsory for Shell Scheme Exhibitors

A surcharge of 30 % will be applied for orders which arrive after the deadline

Kindly complete and return by: ***13 Feb. 2015***

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1405 Chong Wen Men Wai Street.
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Beijing 100062, P.R. China

Company name

Address

Postal Code/City/Country

Contact person

Phone

Fax

e-Mail

CHINA MED

CHINA MED 2015
26 - 28 March 2015
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Contact: ***Ms. Nico***
Phone: +86(0)10-8479 0199 ext.103
Fax: +86(0)10-8479 4020
e-mail: gisaca@gisaca.com.cn

A: Floor covering

Covering the entire floor area of the booth with grey needle punch carpet.
Additional rental cost to change the carpet colour as per available colours are ***RMB 25.– per sqm.***

☐ *Yes, we wish to change the color of our carpet to: _____.*

B: Fascia name

- *Each open aisle on your stand will have one set of company name in English & Chinese on the fascia board for each principal exhibitor and co-exhibitor (line-height 10 cm).*

Chinese Characters (Maximum 15 Characters):

English Lettering (Maximum 30 Letters):

C: Equipment*

Area in square meters	9	18	27	36	45
White folding chair, No.A-19	2	4	6	8	10
Barstool, No. A-22 (For booths of Hall 1-4 only)	1	2	3	4	5
Information desk with lock	1	2	3	4	5
Spotlights, 100 W, No. A-34	1 spotlight per 4m^2 of stand space				
5A/220V Socket, 500W, No. A-32	1	2	3	4	5
Waste paper baskets, No. A-28	1	1	2	2	2

** We reserve to right to make minor alterations to equipment. No financial credit will be given for any package item not utilized.*

Company stamp, signature

Date

Form

B3

Special design stand construction

Compulsory for Raw Space Exhibitors

A surcharge of 30 % will be applied for orders which arrive after the deadline

Kindly complete and return by: 13 Feb. 2015

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Beijing GISACA EXHIBITION Co., Ltd.
1405 Chong Wen Men Wai Street.
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Beijing 100062, P.R. China

Company name

Address

Postal Code/City/Country

Contact person

Phone

Fax

e-Mail

CHINA MED

CHINA MED 2015
26 - 28 March 2015
CNCC, Beijing

Hall/Stand-No.

*Contact: **Ms. Nico***
Phone: +86(0)10-8479 0199 ext.103
Fax: +86(0)10-8479 4020
e-mail: gisaca@gisaca.com.cn

- ***The Exhibitor's contractor is required to enclose the following documents duly signed and with company stamp for approval by the relevant authorities.***

1) *Name list, one-inch color photo, technical skill and identity card numbers ID cards of the contractor;*
2) *The Safety Commitment of Erection Contractor with stamped seal (**Please contact the official stand-fitting contractor to obtain the form**);*
3) *Electrical installations application form;*
4) *2 sets of construction drawings, incl. layout plans, elevations, perspective and electrical distribution plan with power location;*
5) *The copy of business license with stamped seal;*
6) *The technical skill certificate will be needed for design, electricity and special skills personnel;*
7) *all indoor two-deck, multiple-deck or complicatedly structured exhibition stands, their exhibition stand structural drawings must be provided, which shall be imprinted with seals of National Grade A Registered Structural Engineer for confirmation, accompanied by structural calculation sheet.*

*Please contact **Beijing GISACA EXHIBITION Co., Ltd.** for the all application and pay the charge before **13 Februray, 2015** . Late orders are subject to availability and a 30% surcharge.*

- ***Contractor badges***

*Contactors will be required to pay the official stand-fitting contractor a badge fee of **RMB 56.-** (Incl. RMB 30 Deposit) per person for contractor badges.*

- ***Unloading permit issuing (for truck):***

*Contractor should pre-order or get it onsite at the Service counter of the official stand-fitting contractor, the price is: **RMB 70.-/pc/time, less than 2 hours.***

- ***Performance bond***

Item	***Deposit RMB***
≤ 100 m²	*20,000.00*
100 m² < Booth area ≤ 200 m²	*30,000.00*
200 m² < Booth area ≤ 300 m²	*40,000.00*
> 300 m²	*50,000.00*

- ***Hall Management Fee***

*If the Exhibitor's contractor is not the official stand-fitting contractor, this contractor will be required to pay the official stand-fitting contractor a hall management fee of **RMB 26 per square meter**, for on-site co-ordination, design approval submission to the relevant Government authorities and construction debris disposal. This is without prejudice to any additional claims that the official stand-fitting contractor may have on the contractor and / or exhibitor if any cost exceeds this fee.*

This form must be jointly signed by the appointed contractor and submitted by the Exhibitor.

Stand fitting contractor: _____

Address: _____

Person in charge: _____ *e-Mail:* _____

Phone: _____ *Fax:* _____

Signature: _____ *Date:* _____

Company stamp, signature *Date*

Form

B4

Stand layout plan

Compulsory for all Exhibitors

Kindly complete and return by: ***13 Feb. 2015***

北京鑫赛克展示服务有限公司
BEIJING GISACA EXHIBITION CO.,LTD

Beijing GISACA EXHIBITION Co., Ltd.
1405 Chong Wen Men Wai Street.
Chong Wen Men District
Beijing 100062, P.R. China

Company name

Address

Postal Code/City/Country

Contact person

Phone

Fax

e-Mail

CHINA MED

CHINA MED 2015
26 - 28 March 2015
CNCC, Beijing

Hall/Stand-No.

Contact: ***Ms. Nico***
Phone: +86(0)10-8479 0199 ext.103
Fax: +86(0)10-8479 4020
e-mail: gisaca@gisaca.com.cn

Please indicate the location of your utilities, such as power points, spotlights, air compressor, water / drainage points, telephone/fax connection points on the below plan or sketch on a separate drawing.

Exhibitors are strongly advised to provide this information since it will be used to make the required installation in the correct locations before your arrival.

If the exhibitor fails to submit a sketch of his stand indicating the positioning of the equipment mentioned above, it will be the official stand-fitting contractor's right to allocate the equipment.

Scale 1:50 or 1:100

Back of Stand

Front of Stand

Company stamp, signature

Date

Form

B5

Electrical installations for lighting

Compulsory for Raw Space Exhibitors

A surcharge of 50 % will be applied for orders which arrive after the deadline

Kindly complete and return by: **13 Feb. 2015**

北京鑫赛克展示服务有限公司
GISACA BEIJING GISACA EXHIBITION CO.,LTD

Beijing GISACA EXHIBITION Co., Ltd.
1405 Chong Wen Men Wai Street.
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Beijing 100062, P.R. China

Company name

Address

Postal Code/City/Country

Contact person

Phone

Fax

e-Mail

CHINA MED

CHINA MED 2015
26 - 28 March 2015
CNCC, Beijing

Hall/Stand-No.

Contact: **Ms. Nico**
Phone: +86(0)10-8479 0199 ext.103
Fax: +86(0)10-8479 4020
e-mail: gisaca@gisaca.com.cn

Lighting current: AC, 220 Volt, 50 Hz

Power current: Three-phase five-wire system, 380 Volt

It should be separate for apply lighting and machine, if mix apply, we will penalty.
For the security reason, the connection of water\power\compress air from main switch is installed by the official stand-fitting contractor or the exhibition hall. The exhibitor is responsible for the connection to their machine and equipment.

Electric main supply, 220/380 V, including power consumption, excluding machine connection.

No.	Quantity		Unit	Unit price in RMB	Sum RMB
B501		Single Phase Power Point, 220V, 15A	Each	1,820.00	
B502		Triple Phase Power Supply, 380V, 15A	Each	3,120.00	
B503		Triple Phase Power Supply, 380V, 30A	Each	4,940.00	
B504		Triple Phase Power Supply, 380V, 60A	Each	8,060.00	
B505		Triple Phase Power Supply, 380V, 100A	Each	11,180.00	
				Subtotal	

- *The Exhibitor assumes liability for the materials once it is delivered until it is returned.*
- *As stock is limited, late orders cannot be assured.*
- *All items are on a rental basis, inclusive of inspection and approval fees, installation and standby maintenance.*
- *Each supply line is for one piece of equipment/exhibit only - no interconnection, multi-way adaptor, tee-off or splitting is allowed, to avoid damage or injury; failing which, the Organizers reserve the right to terminate the operation & demonstration of the working exhibits.*
- *Please contact the official stand-fitting contractor for a quotation of any other electrical requirements.*
- *All orders will only be delivered upon receipt of full payment.*

- *The rates quoted in the forms are applicable for the supplies from **26st March to 28rd March 2015**, any earlier or extended usage needs to be applied together with the orders, and exhibitors need to cover the additional consumption fee according to the request.*
- *For safety reasons, electricity supply will be switched off 30 minutes after the Exhibition closes each day.*

Company stamp, signature

Date

Form

B6

Electrical installations for machinery/equipment

A surcharge of 50 % will be applied for orders which arrive **after the deadline**

Kindly complete and return by: **13 Feb. 2015**

北京鑫赛克展示服务有限公司
BEIJING GISACA EXHIBITION CO.,LTD

Beijing GISACA EXHIBITION Co., Ltd.
1405 Chong Wen Men Wai Street.
Chong Wen Men District
Beijing 100062, P.R. China

Company name

Address

Postal Code/City/Country

Contact person

Phone

Fax

e-Mail

CHINA MED

CHINA MED 2015
26 - 28 March 2015
CNCC, Beijing

Hall/Stand-No.

Contact: **Ms. Nico**
Phone: +86(0)10-8479 0199 ext.103
Fax: +86(0)10-8479 4020
e-mail: gisaca@gisaca.com.cn

Lighting current: AC, 220 Volt, 50 Hz

Power current: Three-phase five-wire system, 380 Volt

It should be separate for apply lighting and machine, if mix apply, we will penalty.
For the security reason, the connection of water\power\compress air from main switch is installed by the official stand-fitting contractor or the exhibition hall. The exhibitor is responsible for the connection to their machine and equipment.

Electric main supply, 220/380 V, including power consumption, excluding machine connection.

No.	Quantity		Unit	Unit price in RMB	Sum RMB
B501a		Single Phase Power Point, 220V, 15A	Each	1,040.00	
B502a		Triple Phase Power Supply, 380V, 15A	Each	1,950.00	
B503a		Triple Phase Power Supply, 380V, 30A	Each	3,900.00	
B504a		Triple Phase Power Supply, 380V, 60A	Each	6,110.00	
B505a		Triple Phase Power Supply, 380V, 100A	Each	9,100.00	
Temporary Connection (including consumption)					
B506a		Temporary Connection during build up (220V/15A)	Each	390.00	
				Subtotal	

- *The Exhibitor assumes liability for the materials once it is delivered until it is returned.*
- *As stock is limited, late orders cannot be assured.*
- *All items are on a rental basis, inclusive of inspection and approval fees, installation and standby maintenance.*
- *Each supply line is for one piece of equipment/exhibit only - no interconnection, multi-way adaptor, tee-off or splitting is allowed, to avoid damage or injury; failing which, the Organizers reserve the right to terminate the operation & demonstration of the working exhibits.*
- *Please contact the official stand-fitting contractor for a quotation of any other electrical requirements.*
- *All orders will only be delivered upon receipt of full payment.*

- *The rates quoted in the forms are applicable for the supplies from **26st March to 28rd March 2015**, any earlier or extended usage needs to be applied together with the orders, and exhibitors need to cover the additional consumption fee according to the request.*
- *For safety reasons, electricity supply will be switched off 30 minutes after the Exhibition closes each day.*

Company stamp, signature

Date

!Only for exhibitors, who are constructing their booths by the official stand-fitting contractor!

Form

B7

Furniture, Stand Lighting

A surcharge of 30 % will be applied for orders which arrive **after the deadline**

Kindly complete and return by: **13 Feb. 2015**

北京鑫赛克展示服务有限公司
GISACA BEIJING GISACA EXHIBITION CO.,LTD

Beijing GISACA EXHIBITION Co., Ltd.
1405 Chong Wen Men Wai Street.
Chong Wen Men District
Beijing 100062, P.R. China

Company name

Address

Postal Code/City/Country

Contact person

Phone

Fax

e-Mail

CHINA MED

CHINA MED 2015
26 - 28 March 2015
CNCC, Beijing

Hall/Stand-No.

Contact: **Ms. Nico**
Phone: +86(0)10-8479 0199 ext.103
Fax: +86(0)10-8479 4020
e-mail: gisaca@gisaca.com.cn

No.	Quantity		Rental price in RMB
A-1		System wall panel, white, 50x250 cm H	200
A-2		System wall panel, white, 100x250 cm H	260
A-3		Lockable door, 95x200 cm H	280
A-4		Shelf, 100x30 cm, flat, L x W	45
A-5		Shelf, 100x30 cm, slope, L x W	50
A-6		Information counter, 50/100/H 76 cm	220
A-7		Lockable counter, 50/100/H 76 cm	260
A-8		High display cube, 50/50/H 75 cm	180
A-8.1		Low display cube, 50/50/H 50 cm	180
A-9		Low glass showcase, 50/100/H 100 cm	300
A-10		High glass Showcase, 50/100/H 250 cm	550
A-11		Glass round table, Ø 80 cm, H 75 cm	90
A-12		Round table, white, Ø 80 cm, H 75 cm	90
A-13		Wooden round table, Ø 80 cm, H 75 cm	90
A-14		Square table, white, 65/65/H 68 cm	80
A-17		Single tea table	200
A-18		Double tea table	300
A-19		Folding chair, white (standard)	30
A-20		Aluminum chair	60
A-21		S-shaped bar stool	70
A-22		Bar stool, white (standard)	80

No.	Quantity		Rental price in RMB
A-23		Heterotype bar stool	100
A-24		Black leather chair	60
A-25		Swivel typist chair	150
A-26		One-seat Sofa	350
A-27		Two-seat Sofa	500
A-28		Wastepaper basket (standard)	15
A-29		Literature Rack	90
A-30		Coat rack	80
A-31		Chain post	60
A-32		Power socket, 5A/220V, standard	80
A-33		Fluorescent cube, 40W	45
A-34		Spotlight, 100W, standard	90
A-34.1		Longarm spotlight, 100W	90
A-35		Jewelry lamp, 50W	60
A-36		Halogen lamp 1), 150W	260
A-37		Halogen lamp 2), 150W	260
A-38		One-door refrigerator without socket (45 litre)	300
A-39		Two-door refrigerator without socket (90 litre)	500
A-40		Water dispenser	200
A-41		Coffee pot	260

Subtotal _____

- The Exhibitor assumes liability for the materials once it is delivered until it is returned.
- As stock is limited, late orders cannot be assured.
- All items are on a rental basis, inclusive of inspection and approval fees, installation, power consumption and standby maintenance.
- Each supply line is for one piece of equipment/exhibit only - no interconnection, multi-way adaptor, tee-off or splitting is allowed, to avoid damage or injury; failing which, the Organizers reserve the right to terminate the operation & demonstration of the working exhibits.
- Please contact the official stand-fitting contractor for a quotation of any other electrical requirements.
- All orders will only be delivered upon receipt of full payment.
- For safety reasons, electricity supply will be switched off 30 minutes after the Exhibition closes each day.

Company stamp, signature

Date

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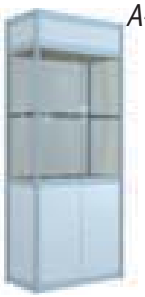

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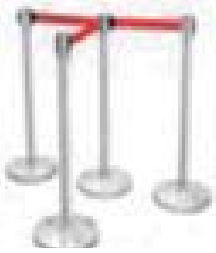

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Form

B8

Water, Compressed air

A surcharge of 50 % will be applied for orders which arrive **after the deadline**

Kindly complete and return by: **13 Feb. 2015**

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Direct discharge of waste water (such as machine water) within the exhibition is prohibited. Participants are required to prepare self-contained water circulation devices, otherwise, no water circulation devices are available.

*All air compressors must be placed outside the Exhibition hall. This rule will be strictly enforced. All air compressors shall be installed in the open air outside the exhibition halls and **10% of the equal item rental price** will be charged as administration fee.*

For the security reason, the connection of water\power\compress air from main switch is installed by the official stand-fitting contractor or the exhibition hall. The exhibitor is responsible for the connection to their machine and equipment.

Please supply us with (an installation plan is appended):

No.	Quantity	**Water**	Unit	Unit price in RMB	Sum RMB
WATER SUPPLY AND DRAINAGE FOR KITCHEN (incl. consumption):					
B801		Water supply /discharge complete excluding sink	Each	1,320.00	
B802		Water supply /discharge complete with sink	Each	1,580.00	
WATER SUPPLY AND DRAINAGE FOR MACHINES (incl. consumption):					
B803		Water supply /discharge 1/2"	Each	1,730.00	
B804		Water supply /discharge 3/4"	Each	1,910.00	
B805		Water supply /discharge 1"	Each	2,090.00	
B806		Water supply /discharge 1 1/4"	Each	2,310.00	
B807		Water supply /discharge 2"	Each	2,530.00	

No.	Quantity	**Compressed air**	Unit	Unit price in RMB	Sum RMB
B808		Less than or equal 0.6 m^3/min, 6-8kgf /cm^2	Each	2,080.00	

- Water supply pressure is approximately 4 kgs/cm^2.
- Pressure reducers, connectors or joints are to be provided by exhibitors or their own contractors.
- All orders will only be delivered upon receipt of full payment.

- The rates quoted in the forms are applicable for the supplies from **26st March to 28rd March 2015**, any earlier or extended usage needs to be applied together with the orders, and exhibitors need to cover the additional consumption fee according to the request.

Company stamp, signature

Date

Form

B9

Telephone, Internet

A surcharge of 50 % will be applied for orders which arrive after the deadline

Kindly complete and return by: 13 Feb. 2015

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Please supply us with (an installation plan is appended):

No.	Quantity			Unit price in RMB	Sum RMB
B901		Telephone with Local line	not incl. phone set deposit RMB 500	1,040.00	
B902		Telephone with DDD line	not incl. phone set deposit RMB 500 and call deposit RMB 1000	1,170.00	
B903		Telephone with IDD Line	not incl. phone set deposit RMB 500 and call deposit RMB 3000	1,300.00	
B904		ADSL 1M	without equipment	13,000.00	
B905		ADSL 2M	without equipment	19,500.00	

Subtotal _____

- The Exhibitor is responsible for all costs due to any damage or loss of equipment issued.
- All equipment will be distributed to booth on 25 March 2015, and to be returned at the end of the exhibition.
- All orders will only be delivered upon receipt of full payment.

Company stamp, signature

Date

Form

B10

Labour, stand cleaning

A surcharge of 30 % will be applied for orders which arrive **after the deadline**

Kindly complete and return by: **13 Feb. 2015**

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No.		Unit price in RMB	No. of people	Dates from/to	Amount (RMB)	Specific skills that are required
B1001	Craftsman, per day	230.00				
B1002	General labor, per day	130.00				
B1003	Stand cleaning, per sqm	on request				With vacuum cleaners and for show period clearing of wastebaskets.

Subtotal (RMB) _____

Collection & disposal of waste materials/ samples created by the working / demonstration of exhibits: quotation upon request - please describe waste materials type, weight, volume, size.

Company stamp, signature

Date

Form

B11

Audio-visual equipment

A surcharge of 30 % will be applied for orders which arrive after the deadline

Kindly complete and return by: 13 Feb. 2015

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Please supply us with (an installation plan is appended):

No.	Quantity		Unit	Unit price in RMB	Sum RMB
B1101		42" Plasma	Each	2,500.00	
B1102		Printer, Color, Ink Jet, A4	Each	544.00	
B1103		Printer, Black Ink, Laser Jet, A4	Each	1,020.00	
B1104		Monitor, 17" SVGA Color	Each	560.00	
B1105		Monitor, 19" SVGA Color	Each	1,120.00	

Subtotal _____

All are on a rental basis, inclusive of delivery, installation, standby maintenance and removal.
As stock is limited, late orders cannot be assured.
All orders will only be processed upon receipt of full payment.

Important: After the exhibitor takes possession of the rented equipment he assumes liability until the equipment is returned.

Company stamp, signature

Date

Kindly complete and return by: 25 March 2015

Hall/Stand-No.

Contact: Mr. Albert Zhang
Phone: (86) 10 51656540
Fax:(86) 10 66095637
e-mail: zhanglei@ccme.china.com

Please return to Official Housing Agency:
ChinaCommerce International M.I.C.E.(Beijing) Co., Ltd.

Accomodation

	Hotel Name	Stars	Distance Hotel - CNCC	Special discounted room rates for Exhibitors & Visitors
1	Celebrity International Grand Hotel	★★★★★	About 1km	Deluxe Room RMB700 room/night with 2 person's Buffet Breakfast and free Internet.
2	CNCC Grand Hotel	★★★	Nearby CNCC	Superior Room RMB800 room/night with 2 person's Buffet Breakfast and free Internet. Business Room RMB900 room/night with 1 person's Buffet Breakfast and free Internet.
3	Best Western OL Stadium Hotel	★★★★	About 0.8km	Standard Room RMB550 room/night with 2 person's Buffet Breakfast and free Internet.
4	Yayuncun Hotel	★★★	About 1km	Standard Room RMB380 room/night with 2 person's Buffet Breakfast and free Internet.
The hotel room rates above include service charge and tax.				

Hotel Booking Form

Company Name				Contact person	
E-mail		Fax		Mobile	
Guest Name	Hotel Choice			Date	
	1st Preference	2nd Preference	Room Type	Check-in	Check-out

☐King-size bed Room ☐Twin bed Room ☐Non-smoking Room

NOTES:
In order to confirm your hotel booking, the full payment of the reserved hotel room will be charged on Mar 23th from your credit card. The Invoice will be sent to you through Email. Any cancellation after Mar 23th will not get the refund.

Please provide your credit card information for hotel booking guarantee before Mar 23th 2015.

☐Master ☐Visa ☐ American Express

Credit Card No.:_____ **Expiry Date:**_____

Name as on Card:_____ **Signature:**_____

Authorized Signature & Company Chop **Name (Please Print)** **Signature Date**